

## **November 2018 Early Years SEND Bulletin**

Welcome to the November bulletin. Thank you to the Practitioners who attended the recent Role of SENCo and Using Resources to support children with SEND training sessions. Feedback showed that you found these sessions useful, you made bits and pieces to take away and use and I hope it has fired you up with lots of new ideas to use to support children with SEND. Further training workshops will be offered in the New Year – keep your eyes open for more information.

### **SENCo Clusters**

Cluster Sessions are being organised for this term. Your SEND Practitioner will be sending out emails to confirm the venue, date and times. Please could you let them know whether you will be attending or not so we know you have received the information and how many are attending for refreshments and if we need to share papers etc. Please remember to bring a mug for your cuppa! We don't have a central base now and so it will be easier if you could provide a mug!

### **Advice from Children's Services**

Please can I remind you that if you receive a report or My Plan from the Children's Services at Snapdragons and it has a recommendation of using patting and brushing or joint compressions that you would need to speak with the relevant therapist as this is a physical intervention and would need to be demonstrated to staff before it is used to support a child. Similarly if a hug jacket has been recommended then you would need to seek guidance on which one would be appropriate and how is it to be used to support a child.

### **Additional Funding**

A reminder that the new forms are on elearning and there is an application form and provision map to complete and send in together with any supporting evidence including reports from other professionals, data tracking etc. If you are sending the information as a hard copy please include 2 copies of all evidence. Please could you make sure on the applications that you have included all of your contact information including name of contact person, contact number and email address. Remember only submit electronically if you have the use of Egress. Any queries regarding invoicing if they are High Needs to Tim Macklin on 331185 and if they are queries regarding SIF then please contact Julia Hanks on 331194.

### **Education Health Care Plan**

Please remember if you are submitting a request for an EHC then you will need to include a copy of the provision map. If you are making an EHC request and submitting a funding request at the same time please can you treat these as 2 separate processes as the information is processed by SEN but goes down different pathways so the information is needed for both panels. This would really assist the admin team who have to process requests for 0-25 years.

### **Staffing news**

I just wanted to let you know that Lisa Omer SEND Practitioner will be leaving the Early Years SEND Team at the end of this month. I am sure that you will join us in wishing her every success in her new role. For those of you expecting a SENCo Surgery I will catch up with you at the Oaklands Cluster meeting.

Many thanks Tina Arterton – Early Years SEND Lead Teacher